

JENNIFER HENDRIX

SUMMARY

A skilled storyteller, able to inspire and enlighten in written materials, oral presentations, and one-to-one encounters. Experienced freelance writer and meticulous editor, able to work independently, coordinate with stakeholders in diverse organizations, and rally partners around a common goal. Organized, flexible, and innovative.

SKILLS

Writing content that is clear, precise, and meaningful to its target audience
Editing text for clarity, accuracy, and consistency
Defining and achieving communication objectives and leading collaborative efforts
Conducting research and compiling data from print sources, online sources, and personal interviews
Using Microsoft Office applications at an advanced level

PROFESSIONAL ACCOMPLISHMENTS

PROJECTS THAT CHANGE MINDS

Grant Applications. Write persuasive and effective funding requests for projects that support the Sickle Cell Disease community and programs that help returning citizens rebuild their lives after prison.

When the Dust Rises. Led creative writing workshops and edited anthology of work by high school and middle school migrant youth, 2015–2019.

The Hidden Truth. Helped students write monologues and poems about their experiences as immigrants. Directed stage productions in 2018 and 2019.

What No One Ever Tells You. Led creative writing workshops and edited anthology of work by writers from marginalized communities in northern Washington, 2018.

Pardon Petitions. Interview clients who seek federal clemency from the president and help them write compelling and persuasive applications, 2017–present.

Omar Khadr. Wrote an account of the imprisonment, torture, and prosecution of child soldier sent to Guantanamo Bay; the material was used by his appellant defense team, 2013.

RACE: Are We So Different? Developed locally relevant exhibit content about racial bias and the history of race in King County, Pacific Science Center, 2013.

Lucy's Legacy: Treasures of Ethiopia. Collaborated with local East African community to highlight the cultural legacy of Ethiopia, Pacific Science Center, 2008.

CREATIVE COLLABORATION

Law Office of Samuel T. Morison. Work with attorney and clients to create petitions for federal pardons and commutations; develop new content for website to generate more business for the firm, 2017-present.

The Hungry Season Wrote this original script, which was produced for the stage by Taproot Theatre (Seattle, WA, 1994) and Pacific Theatre (Vancouver, BC, 2006).

Edmonds Community College. Created and taught *Introduction to Theatre* course at Edmonds Community College; received highest student evaluations, 1992–1993.

LEADERSHIP ROLES

Microsoft. Coordinated and improved communication among various Microsoft Office IT teams, 2002–2007.

WASSER, Inc. Synchronized efforts of a team of technical writers and editors to meet aggressive deadlines in Microsoft Office and Windows divisions, 1998–2002.

WORK HISTORY

FREELANCE WRITER & EDITOR

2006–present

GRANTS

2019–present

LEGAL BRIEFS

2013–present

EXHIBITS

2008–2017

PLAYWRIGHT

1992–present

TECHNICAL WRITER/EDITOR, MICROSOFT CORPORATION, REDMOND, WA

1998–2007

TECHNICAL EDITOR, WASSER, SEATTLE, WA

1993–1998

INSTRUCTOR, EDMONDS COMMUNITY COLLEGE, EDMONDS, WA

1992–1993

VOLUNTEER WORK

CIVIL DISCOURSE STEERING COMMITTEE, SKAGIT COUNTY, WA

2019

TEACHING WRITER, UNDERGROUND WRITING, MOUNT VERNON, WA

2015–present

EDITOR, TIERRA NUEVA, BURLINGTON, WA

2013–2017

EDUCATION

MFA PLAYWRITING, UNIVERSITY OF WASHINGTON, SEATTLE, WA

BA ENGLISH, COLLEGE OF WILLIAM AND MARY, WILLIAMSBURG, VA

INTERDISCIPLINARY GRADUATE COURSES IN ART AND THEOLOGY, REGENT COLLEGE, VANCOUVER, BC